

Certificate of Recognition (COR) Program

TECHNICAL ADVISORY COMMITTEE TERMS OF REFERENCE

Purpose of the Committee:

The Technical Advisory Committee (TAC) was created for the purpose of giving recommendations and advice to AgSafe as the Certifying Partner in order to effectively administer the Certificate of Recognition (COR) program in its entirety.

Chair and Membership:

The Committee will be chaired by an AgSafe representative and will have representation from the agricultural industry. The majority of the Committee members must be employers (or their designated employees) who volunteer to represent primary agricultural sectors who have demonstrated commitment and passion for occupational health and safety in the workplace. In addition, ex-officio WorkSafeBC representatives from the COR program and Industry Services Departments will also serve on this Committee.

The Committee consists of two representatives from AgSafe, two representatives from WorkSafeBC, one representative from the BC Agriculture Council and at least five representatives from British Columbia's primary agricultural industry. Industry representatives should originate from both large and small producers.

On occasion, additional AgSafe staff member (s) may attend and participate in Committee meetings.

Duties, Functions or Responsibilities:

- To provide sector-specific guidance of the COR audit tool;
- To represent the voice of industry and to assist in the development of the Audit Tool;
- To ensure the COR Audit Tool meets or exceeds the agricultural OH&S regulations and is aligned with WorkSafeBC's COR 'Standards and Guidelines';
- To assist with the marketing and promotion of the COR program;
- To ensure Auditor training meets or exceeds the COR requirements.

Meetings and Time Commitments:

Membership and composition of the committee will be reviewed prior to any new initiatives that may arise. It is hoped members can commit to a two-year term. Efforts will be made to have meetings held quarterly, with no less than 3 meetings per year. Meetings should not last longer than one hour in duration. Participants are entitled to a \$100.00 per diem plus travel costs of 54 cents / km for in-person attendance at meetings.